

Fauquier County Parks & Recreation Department

**February 2, 2005
Warrenton Community Center
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Absent:

Debbie Reedy, Treasurer

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:05 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by David Graham that the agenda be adopted as presented.
Seconded by Donald Johnson. The vote was unanimous in favor.**

IV. Comments from citizens – None at this time

V. Presentations/Commendations – None at this time

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Policy revision - Procurement

A motion was made by Donald Johnson to approve the Consent Agenda consisting of: the minutes of the Parks and Recreation Board Meeting on January 5, 2005 as presented; the Treasurer's Report of check registers, financial reports and Budget Actions forms as

presented; and revisions to Policy # B 12 Procurement as presented. Seconded by David Graham. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – Following a brief discussion **a motion was made by David Graham to accept the bid of \$20,525 for design of the Bunk House at Monroe Park submitted by Earth Design. Seconded by Donald Johnson. The vote was unanimous in favor. A motion was made by Donald Johnson to refer the contract for Patton, Harris, Rust, & Associates to the Bids and Contracts Committee for negotiation of fees and the award of the contract. Seconded by Tom Harris. The vote was unanimous in favor. A motion was made by Tom Harris to ratify action taken by the Bids and Contracts Committee at their meeting on January 11, 2005 for design of phase I of the Central Sports Complex not to exceed \$51,200 unless additional waivers are needed. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – David Graham reported that the Committee met prior to this Board meeting and the discussion revolved around discussion on the design of the Northern Region Pool. 1) Should the pool be built exactly like the Vint Hill Pool, or should it be improved upon? 2) Shouldn't things that were found to be wrong at the Vint Hill pool be fixed this time around? It was decided that Ron Mabry would take this discussion and comments to the County Facilities Committee. Mr. Graham pointed out that the same exact pool would cost 40% more now. Mr. Bailey asked for the name of the Construction Manager. Mr. Miller responded with Larry Settle.

C. School Coop Agreement Liaison – Chairman Bailey reported that no meeting has been held, however one is scheduled for February 9, 2005, and that Mr. Robert Sinclair is now on the Committee.

D. Legislative Liaison – Director Miller reported that Mrs. Reedy has expressed interest in HB 68 and HB 1797. HB 1797 was left in Committee, and the non-resident portion of the bill could have an impact on this Department. HB 68 could have even greater potential impacts, some could be positive and staff will watch this one. Mr. Miller also stated there is a great deal of grant money available, but no staff-time to write the grant requests.

E. Sports Coordination Council – Donald Johnson reported that at the January meeting one non-member group attended the meeting as a result of the Council's efforts to solicit new youth sports leagues to join. The Council was brought up to date on the status of the Fair Board's request and as well as the status of the complexes. Chairman Bailey asked Mr. Miller if the donated dirt for use for infield-mix had arrived. Mr. Miller responded that he would follow up on that offer.

F. Budget Committee – Mr. Miller reported that the FY06 requests for facilities that open later during FY06 were not approved, and the Budget office will recommend the three management positions as well as the support request for additional hours for part time staff.

G. Director's Report – Mr. Miller's report, in addition to the agenda page update and enclosed reports, consisted of: 1) Distribution of a hard copy of a web site addition depicting the Parks and Recreation Board, by picture, pointing out the district they each represent. 2) A report that the Monroe Park donor of additional property needed for the handicapped access to the picnic shelter wants to see a sketch of exactly what will be needed to decide how much land will be needed. Director Miller also reported that a new site plan would have to be developed for the County showing the addition to the current property at a cost of about \$20,000. 3) A reminder that the County is going through a staffing re-classification study and pointed out that he is already experiencing difficulty in filing the Region Manager position at Vint Hill because of the stiff competition in salaries from the adjoining counties for that same position level. 4) Pointing out the plan for Theme Park tickets this season. 5) Requesting any comments on the changes to the Comprehensive Maintenance Program (CMP) from the Board before implementation.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that the land of interest for a sports complex in the southern region is currently having a wastewater reuse study done.

Chairman Bailey said he would like the committee and Board member Don Johnson to attend those meetings if possible. Mr. Miller stated that the Study report is due early March. Mr. Miller then reported that the Northern Region Complex goes to bid on February 17. Mr. Bailey suggested that the Parks and Recreation Board get a chance to see the agreement from the Mellon Estate before it goes to the Board of Supervisors.

B. Policy Revision - Support of Community Recreation Organizations – Chairman Bailey asked Mr. Miller to write up the notes from the Worksession held prior to this meeting and bring them to the March Board Meeting. He also stated that the proposed policy changes should show an effective date of 7/1/05, and asked that a list of appropriate groups eligible for support be brought to the Board for consideration for FY05 funding.

C. By-laws revision – **A motion was made by Tom Harris that the Parks and Recreation by-laws be revised as presented. Seconded by David Graham. The vote was unanimous in favor.**

IX. Information Items – Discussion of the letter in the Board's meeting information from Faith Fellowship resulted in **a motion made by Chairman Bailey directing Mr. Miller to respond to this letter and to include 1) Assurance that the Parks and Recreation Board is looking into the matter expressed in the letter and 2) The Board will try to get Faith Fellowship some dates to use the theater. Seconded by David Graham. The vote was unanimous in favor.**

X. Board Time

Katie Heritage, Assistant County Administrator reported to the Board that the health insurance costs for County employees are escalating at an alarming rate. She requested that awareness be disseminated to Parks and Recreation employees that they may be impacted with an increased share of the premium or reduced benefits.

Chairman Bailey reported that the Progressive Farmer, a nationally distributed magazine, has named Fauquier the #1 rural county in the nation.

XI. Adjournment

There being no further business, **a motion was made by David Graham to adjourn. Seconded by Don Johnson. The vote was unanimous in favor.** The meeting adjourned at 8:10 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date